

# UINTAH MOSQUITO ABATEMENT DISTRICT

## BOARD Meeting Minutes

October 10, 2024

The regular meeting of the Board of Trustees of the Uintah Mosquito Abatement District (UMAD) was held on Thursday October 10, 2024. The Board Meeting was held at the abatement's district office located at 1425 East 1000 South in Naples, Utah.

### **Board Members Present**

Gary "Red" Hatch – Naples City  
Ted Munford – Vernal City  
Dean Bell – Uintah County  
Lori Leatham – Ballard City

### **Administration Present**

Danny Rasmussen – Director  
Trevor Weeks – Assistant Director  
Kathryn Peacock - Clerk

### **Board Members Present by Phone**

### **Public**

None

### **Board Members Absent**

William Wright – Uintah County

## **AGENDA**

1. **Call to order.**  
Red Hatch called the meeting to order at 7:03 pm.
2. **Prayer or Inspirational Thought**  
Dean Bell offered an opening prayer.
3. **Pledge of Allegiance**  
Ted Munford lead those in attendance in the Pledge of Allegiance.
4. **Roll Call**  
Refer to above.
5. **Public input.**  
None
6. **Report on the Fraud Risk Hotline email.**  
Lori Leatham reported that no incidences had been reported to the hotline email and Danny Rasmussen

reported that nothing had been reported via the physical drop box located on the district office.

**7. Approval of the August 2024 Board Meeting minutes.**

Lori Leatham made a motion to approve the August Board Meeting Minutes and Dean Bell seconded the motion. The motion passed unanimously with all in favor.

**8. Approval of the bills, expenditures, and financial statements.**

Copies of the bills, expenditures, and financial statements were given to the board members prior to the Board Meeting for review. Dean Bell made the motion to accept the bills, expenditures, and financial statements. Red Hatch seconded the motion. The motion passed unanimously with all in favor.

**9. Report - 2024 seasonal mosquito/disease vector control operational update.**

Rasmussen reported that the Green River south of Jensen peaked at approximately 15,000 cfs and that the district treated approximately 900 acres by liquid arial application with limited success. A discussion was had concerning liquid arial application vs. granular arial application and the pros and cons of both treatment types. The district employees were rallied and treated the smaller sources along the river corridor by hand and had good success. Rasmussen expressed that his goal was to determine a better way to treat the river corridor. The district received approximately 113 service requests for the 2024 season. A report was given on the amount of documented West Nile Virus cases throughout the state with no human or horse cases being reported in Uintah County. Rasmussen reported that all and all the district had a pretty good year.

**10. Approval for the District Bookkeeper (Kathryn Peacock) to attend the 2025 West Central Mosquito and Vector Control Association Meeting, and the 2024 Utah Association of Special Districts Annual Meeting.**

Rasmussen informed the board that a mosquito identification workshop was going to be held prior to the West Central Mosquito and Vector Control Association meeting and expressed to the board that it might be good for Kathryn Peacock to attend. He noted that he would like to make the determination once more information was gathered concerning the course material. He also expressed that since Mrs. Peacock was now attending the district Board Meetings, that there would be value in her attending the 2024 Utah Association of Special Districts Annual Meeting. After some discussion Red Hatch made the motion for her to attend both meetings. Dean Bell seconded the motion and the motion passed unanimously with all in favor.

**11. Resolution to appoint a member to serve on the Utah Association of Special Districts (UASD) Board of Representatives.**

Rasmussen reminded the board that he was currently serving as a member of the UASF Board of Representatives and that Ms. Leatham was currently an Alternate. After discussing if there was a need for a change and how to proceed in coming years, Ted Munford made a motion to leave Danny Rasmussen as the Representative with Lori Leatham as an Alternate and to re-visit the topic next year. Lori Leatham seconded the motion and the motion passed unanimously with all in favor.

**12. Sale of surplus equipment and purchase of new equipment.**

**a. Approval to sale: (3) ATV Trailers**

**b. Approval to purchase:**

**i. (2) ATV Trailers**

**ii. (1) Application drone, extra batteries, generator and related software.**

**iii. (1) GPS antenna for Mesa Tablet and related software for mapping.**

After Rasmussen and Weeks provided detailed explanations as to their needs and desires to sale and purchase the above-mentioned items, an in-depth discussion was had by all and it was determined to make separate motions for all items listed above.

- Dean Bell made a motion to approve the sale of (3) ATV trailers and approve the purchase of (2) new ATV trailers to fit the districts needs. Ted Munford seconded the motion and the motion passed unanimously with all in favor.
- Dean Bell made a motion to approve up to \$50,000.00 for the purchase of an application drone, extra batteries, generator, and related software. Ted Munford seconded the motion and the motion passed unanimously with all in favor.
- Lori Leatham made a motion to approve the purchase of an antenna for a Mesa Tablet and related software for mapping. Dean Bell seconded the motion and the motion passed unanimously with all in favor.

**13. Approval to install (5) overhead door closers and associated electrical wiring in the South Parking Garage.**

After some discussion as to the most appropriate type of door closers for the application, the cost of the associated electrical work required for install, and the entire cost of the project being estimated at approximately \$8,000.00 or less, Dean Bell made the motion to approve the install of (5) overhead door closers and associated electrical work. Ted Munford seconded the motion and the motion passed unanimously with all in favor.

**14. Discussion and approval to pursue or complete the following facility upgrades:**

**a. Rain gutter, heat tape, ice cleats, and associated drainage (including potential concrete work) for the South Parking Garage.**

**b. Re-coat the Pesticide Building floor.**

**c. Security system, keyless entry and site cameras for the Vernal and Ballard facilities.**

Rasmussen reported on his desires and concerns as to the need for the above-mentioned facility improvements and sought the board's opinion, and support, in pursuing formal quotes for these projects. The board was supportive of moving forward and generally agreed to hold a non-regularly scheduled meeting, if needed, to make formal approvals for the projects. No formal motion was made.

**15. Adoption of the proposed tentative 2025 budget and setting of the Budget Hearing date for. December 12, 2024 at 7:00 pm**

Rasmussen presented the Tentative 2025 budget in comparison to the 2024 budget and gave explanation for some of the changes he had made. After the budget was reviewed and discussed, Dean Bell made the motion to accept the 2025 budget and set the Budget Hearing date for December 12, 2024 at 7:00 pm. Lori Leatham seconded the motion and the motion passed unanimously with all in favor.

**16. Employee Cost of Living increase.**

It was reported that the Social Security Cost of Living Adjustment (COLA) for 2025 was going to be 2.5 percent. There was discussion whether to do an “across the board” COLA increase of 2.5 percent to each individual’s wage or salary or, as for the seasonal employees, to average the seasonal employee wages, come up with an average wage, apply the 2.5 percent to the average in order to generate a dollar figure, and apply that dollar figure to each individual’s hourly wage. After some discussion of the pros and cons of both methods, Lori Leatham made the motion to approve a 2.5 percent COLA increase to all employees’ wages and salaries. Dean Bell seconded the motion and the motion passed unanimously with all in favor.

**17. Manager’s Report**

Rasmussen reported that the leaking wash bay sump had been repair. He also reported by way of information that Dr. William Wright was not planning to continue his service as a member of the Board of Trustee’s following his term which is ending the last day of December 2024.

**18. Items for next meeting’s agenda.**

None


**19. Next meeting and Budget Hearing December 12, 2024 at 7:00 pm**

**20. Watch the Open Meetings Training – Utah Code 52-4**

Because all the board members present had either taken the Open Meetings Training or would soon be completing the training elsewhere, they decide not to view the training during this meeting.

**21. Vote to adjourn.**

Dean Bell made a motion to adjourn and Ted Munford seconded the motion. The motion passed unanimously with all in favor.

Attested  Date 12/12/24

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